



49 Memorial Street
Eden Mills, ON N0B 1P0

Camp Edgewood is currently looking to fill the position for
DAY CAMP CO-ORDINATOR/Counsellor for this summer season.

JOB DESCRIPTION

Start date June 21, 2010

EDGEWOOD STAFF:

- ✓ show an appreciation of the out-doors and all of God's creation;
- ✓ display initiative, enthusiasm and a sense of humour;
- ✓ are searching for an opportunity to experience leadership within a Christian community;
- ✓ are open to new learning opportunities;
- ✓ are committed to completing assigned responsibilities;
- ✓ have outdoor skills, enjoy working with children;
- ✓ are comfortable sharing their faith;
- ✓ offer a good role model for children.

The Day Camp Coordinator/Counsellor is responsible to the Programme Co-ordinator and the Executive Director.

GENERAL RESPONSIBILITIES

1. Participates in all training and orientation events provided by Edgewood.
2. Observes and follows all rules, procedures and policies as listed by Edgewood.
3. Implements the curriculum as outlined during staff training. Makes full use of the Bible and other relevant curriculum resources during camp sessions.
4. Integrates activities such as hiking, canoeing, crafts, nature, swimming, "co-operative games", "challenge" into the programme with the support of the appropriate programme staff.
5. Schedules cabin group activities with the appropriate programme staff as determined by the cabin group.
6. Plans each camp session in accordance with the available resources and campers ideas.
7. Guides the cabin group through assigned dining hall duties.
8. Leads and participates in all cabin group and camp activities, including supervision of assigned cabin group in pool showers and assisting in the pool.
9. Correctly handles all camp equipment and reports any damage, malfunction, or failure to the Programme Co-ordinator.
10. Fulfils all other necessary functions to ensure the safety, growth, and enjoyment of the campers assigned to the care of the counsellor.
11. Follows all reasonable direction given by the assigned Programme Co-ordinator or Executive Director.
12. Assists the Counsellors-In-Training in appropriate group activities and supports their developing leadership in selected areas as assigned.
13. Submits, in writing, a summer-end evaluation to the Programme Co-ordinator prior to leaving camp.

SPECIFIC RESPONSIBILITIES

1. In consultation with the program co-ordinator, plans and implements the Edgewood Day Camp program taking into account the following:
 - the assigned curriculum for the year
 - the range in age of day campers
 - the activity variety required by day campers who attend several weeks in a row
2. Lead and supervise counsellors and counsellors in training who may be assigned to assist with day camp.
3. Manage and supervise the Monday morning registration process working with the program administrator and the nurse.

About Edgewood: Camp Edgewood is located just outside of Guelph, Ontario in a town called Eden Mills. It has offered over 60 summers of fun and memories to last a lifetime. Edgewood runs programs such as a day camp, one-week overnight camp, a teen camp, and the counsellor-in-training program. Summer Camp runs from mid-June until the end of August. Staff is required to attend camp from 2pm on Sundays until 8pm on Fridays. We are looking for staff that are energetic, friendly, creative, demonstrate leadership ability, are willing to experience a leadership opportunity within a Christian community, and will be a positive role model for campers.

Why work at Camp Edgewood?

- Contribute to the development of young people; have an impact on their life and give them an experience they'll cherish forever.
- Spend the summer outdoors gaining skills in outdoor camping and recreation.
- Learn about and practice environmental sustainability.
- Faith sharing and worship opportunities in an open, diverse community.
- A chance to build leadership and teamwork skills.
- Build friendships that will last a lifetime.
- Centrally located (just outside of Guelph, Ontario)
- Competitive wages.
- It looks great on a resume!

Check out our website for more details!!

www.edgewood-camp.on.ca