



49 Memorial Street  
Eden Mills, ON N0B 1P0

Camp Edgewood is currently looking to fill the position for  
**COUNSELOR IN TRAINING/ LEADERSHIP TRAINING CO-ORDINATOR** for this summer season.

### **JOB DESCRIPTION**

Start date June 21, 2010

#### **EDGEWOOD STAFF:**

- ✓ show an appreciation of the out-doors and all of God's creation;
- ✓ have initiative, enthusiasm and a sense of humour;
- ✓ are searching for an opportunity to experience leadership within a Christian community;
- ✓ are open to new learning opportunities;
- ✓ are committed to completing assigned responsibilities;
- ✓ have outdoor skills, enjoy working with children;
- ✓ are comfortable sharing their faith;
- ✓ offer a good role model for children.

The CIT Leader is accountable to the Summer Program Co-ordinator and Executive Director for the implementation of the Philosophy For Outdoor Ministry within the areas of responsibility of outlined in this Job Description.

The CIT Leader is accountable to the Summer Program Co-ordinator and Executive Director in all matters within the responsibilities listed pertaining to program content; training, supervision and evaluation; use of physical facilities and grounds; health and safety practice; and any actions taken which may impinge upon Edgewood.

The development, maintenance, and availability of all files and records under the responsibility of the CIT Leader shall be inherent in the accountability of this position to the Executive Director and the Program Committee.

Close consultation shall be maintained with the Program Co-ordinator, including the sharing of plans developed to meet the requirements of this Job Description.

### **RESPONSIBILITIES**

1. Participates in all training and orientation events provided by Edgewood.
2. Submits, in writing, to the Executive Director, prior to the beginning of the first week of camp a detailed four week Counsellor-in-Training program, including goals, teaching aids, and session outlines.
3. Supports, educates, and evaluates, Counsellor-in-Training participants.

4. Works in conjunction with the Program Co-coordinator to carry out the summer program.
5. Assists with the Sunday registration process, as assigned.
6. Maintains an involvement in all camp activities (including meals, worship, campfires, cookouts, etc.)
7. Completes other responsibilities, as assigned by the Program Co-coordinator and Executive Director. These relate most often to the development of the CIT program and leadership training for staff when the CIT program is not in session.
8. Submits, in writing, a summer-end report of the program, along with evaluations and recommendations on the program, and the participants of the Counselor-in-Training to the Program Co-coordinator and Executive Director.
9. All end of summer business and reports are to be completed by the end of the employment period prior to moving off site.

**About Edgewood:** Camp Edgewood is located just outside of Guelph, Ontario in a town called Eden Mills. It has offered over 60 summers of fun and memories to last a lifetime. Edgewood runs programs such as a day camp, one-week overnight camp, a teen camp, and the counsellor-in-training program. Summer Camp runs from mid-June until the end of August. Staff is required to attend camp from 2pm on Sundays until 8pm on Fridays. We are looking for staff that are energetic, friendly, creative, demonstrate leadership ability, are willing to experience a leadership opportunity within a Christian community, and will be a positive role model for campers.

### **Why work at Camp Edgewood?**

- Contribute to the development of young people; have an impact on their life and give them an experience they'll cherish forever.
- Spend the summer outdoors gaining skills in outdoor camping and recreation.
- Learn about and practice environmental sustainability.
- Faith sharing and worship opportunities in an open, diverse community.
- A chance to build leadership and teamwork skills.
- Build friendships that will last a lifetime.
- Centrally located (just outside of Guelph, Ontario)
- Competitive wages.
- It looks great on a resume!

**Check out our website for more details!!**

[www.edgewood-camp.on.ca](http://www.edgewood-camp.on.ca)